



## *2nd Biannual Western New York Summit on Aging, Independence and Culture*

### **Call for Proposals**

**Deadline: Friday, February 14, 2014**

Erie County Office for the Disabled, Erie County Department of Senior Services, Niagara County Office for the Aging, The Cantalician Center, OAHIO – “The Good Path”, Independent Living of Niagara County (ILNC), Independent Living of Genesee Region, and Western New York Independent Living, Inc. invite workshop proposal submissions for our 2014 Western New York Summit on Aging and Independence. Proposals must reflect the mission of the conference to identify, examine and evaluate next practices (initiatives addressing emerging issues and trends) in research, public policy, service and culture for older Americans and people with disabilities.

The purpose of the Summit is to identify and reveal critical efforts and issues in aging, independence and culture. What is being done? Why is it being done? What will be the impact?

### ***Guide for Proposal Preparation***

#### **About the Conference**

An audience of approximately 200 people (minimum) will be participating in a two-day program that will include a keynote presentation and a series of concurrent workshops, symposia and seminars addressing present and future needs of the elderly and people with disabilities residing in the Niagara Region, Erie, Genesee and Southern Ontario.

**Summit Theme:** Summit on Aging, Independence and Culture in an Evolving World.

#### **Potential Topic Opportunities:**

- Trans-generational program development and delivery – strategies for developing programs that integrate age groups, disabled and non-disabled and rural and urban populations.
- Trans-generational communities and networks – strategies that establish and sustain systems for identification and innovative dissemination of resources and services.
- Trans-generational programs for inclusion – strategies for developing programs that address cultural diversity, aging and independence.
- Health Care – next practices in the diagnosis and treatment of the most prevalent diseases among the elderly and people with disabilities.
- Healthy Lifestyles – next practices in initiatives that promote healthy living and injury prevention.
- Gerontology – next practices in addressing emotional, social and psychological issues associated with aging and disability.

### **2014 Summit Partners:**

Erie County Senior Services

The Cantalician Center

Niagara County Office on Aging

WNY Independent Living, Inc. (WNYIL)

Independent Living of Genesee

Region (ILGR)

Independent Living of Niagara County  
(ILNC)

OAHIO – “The Good Path”

The Niagara Falls Conference Center

The Sheraton at the Falls

WNY Independent Living, Inc.  
*Summit on Aging and Independence*  
3108 Main Street, Buffalo, NY 14214  
Phone: (716) 836-8022  
Fax: (716) 835-3967  
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- Assistive Technology – next practices in development of affordable technologies that support independence for elderly and people with disabilities.
- Aging, Disabilities and Culture – How is aging and disabilities viewed by different cultures.

This list is not exhaustive. We encourage you to submit a proposal of interest to our expected attendees, who include:

- area researchers and educators from the fields of health, gerontology, rehabilitation and technology
- public policy and disability rights advocates, grass roots organizers and human rights organizations
- traditional and non-traditional long-term care and health care providers, durable medical equipment providers, medical equipment and pharmaceutical service providers and programs and services supporting aging in place.

Proposals which best address the content areas outlined above will be given priority. Proposals will be scored by the Steering Committee based on this criterion as well as clarity, objectives, method of presentation, likely interest to participants and overall program balance. Incomplete proposals will not be considered. You will be notified by **April 20, 2014** as to whether your proposal has been selected.

## **Submission Guidelines**

Proposals should be submitted using the outline below in Microsoft Word or similar software (1 inch margins – Arial 12 font). The outline and all information must be provided. Incomplete proposals will not be considered by the committee. Please include session title and contact person's name and number each page at the top.

If possible, please submit the proposal as an email attachment (Microsoft Word or PDF) to [ylucas@wnyil.org](mailto:ylucas@wnyil.org). Proposals submitted via email should use the last name of the lead presenter as the filename. Presenters who submit more than one proposal should number each proposal sequentially after their last name in the filename. Proposals may also be submitted via fax to (716) 835-3967, or mailed to:

**WNY Independent Living, Inc  
2<sup>nd</sup> Biannual Summit on Aging and Independence  
c/o Yvette Lucas  
3108 Main St.  
Buffalo, NY 14214**

***All proposals must be submitted by the close of business, February 14, 2014***



## 2<sup>nd</sup> Bi-Annual Summit on Aging, Independence and Culture

### Conference Schedule

Wednesday, April 30<sup>th</sup>, 2014 (8:00 a.m. to 5:00 p.m.) &  
Thursday, May 1, 2014 (8:00 a.m. to 3:00 p.m.)

Presenters are asked to complete a **presenter's application form** (Attached). Sessions are limited to 75 minutes in length.

### Program Accessibility

WNYIL will make all presentations accessible to the widest range of people as possible. This includes scheduling interpreters for all general sessions and providing materials in alternative formats. Guidelines for accessible presentations will be included in information sent to each presenter.

### Proposal Outline

#### 1. Lead Presenter

The lead presenter is also the contact person and is responsible for notifying all other co-presenters of acceptance, rejection, scheduling, and any other information. Please list the following contact information for the lead presenter:

- Full Name
- Agency/affiliation
- Title
- Mailing address
- Phone number
- Fax number
- Email address

\*\*Please provide a brief biographical sketch (50 words) of the lead presenter.

#### 2. Co-presenter(s)

We encourage you to limit the number of co-presenters to two. Please list the following contact information for each co-presenter:

- Full Name
- Agency/affiliation
- Title
- Mailing address
- Phone and Fax number
- Email address

#### 3. Presentation Title (15 words maximum)

The title should clearly describe the presentation content.



**4. Level of expertise of audience**

Please identify which of the following levels of audience expertise your presentation will be best suited:

- Introductory (little or no knowledge of the topic)
- Experienced (some experience or knowledge)
- Advanced (more complex and/or technical)

**5. Session summary** (50 words maximum)

This 1- 4 sentence summary will be printed in the conference program.

**6. Abstract** (250 words maximum)

Please be as concise as possible and clearly describe:

- Presentation topic/focus
- Learning objectives
- Outline of presentation content

**7. Please provide the following additional information for the selection process**

- Describe the purpose and nature of your proposed session. Be specific about how you will lead the session, including what topics will be covered?
- Why are you the best person to conduct this proposed session? Describe your history, involvement and/or experience in aging and independence and why you think you would be a qualified presenter or facilitator:
- Describe how your session will be interactive. How will you engage participants so that they will be active participants in the session?

**8. Equipment**

Please indicate the equipment you will need for your presentation. Meeting rooms are equipped with a PA system and easel. If a laptop is needed, presenters will need to bring their own. Projectors and screens can be provided if requested in advance.

**9. Handouts**

Please let us know if you plan to distribute printed materials. Materials may not be distributed if they are not also available in accessible formats. Guidelines for accessible formats will be included in the information sent to each presenter. Materials must be sent electronically to provide accessible formats if requested by people with disabilities.

**To return the Request for Proposal to present a workshop, please fill out the form attached and return to:**

WNY Independent Living, Inc. 3108 Main St. Buffalo, New York, 14214

Attn: Summit on Aging - Yvette Lucas